

Date: [Insert Date]

From:

[Property Manager/Homeowners Association Name]

[Address]

[City, State, Zip Code]

To:

[Pet Owner Name]

[Address/Unit Number]

[City, State, Zip Code]

Subject: FIRST WARNING - NOTICE OF AGGRESSIVE PET BEHAVIOR

Dear [Pet Owner Name],

This letter serves as a formal warning regarding the behavior of your pet, [Pet's Name/Description], which was reported on [Date of Incident] at approximately [Time].

Description of Incident:

[Provide a brief, factual description of the aggressive behavior, e.g., lunging, growling, or biting at a neighbor/another animal].

This behavior is a violation of [Section/Rule Number] of your [Lease Agreement/Community Rules], which states that all pets must be kept under control and must not threaten the safety or quiet enjoyment of other residents.

Required Actions:

To ensure the safety of our community, we require the following immediate actions:

- The pet must be kept on a short leash at all times when in common areas.
- You must ensure the pet is properly restrained and cannot reach passersby.
- [Optional: Suggestment of professional training or muzzling].

Please be advised that further reports of aggressive behavior may result in fines, the mandatory removal of the pet from the premises, or termination of your residency.

We appreciate your immediate cooperation in resolving this matter. If you have any questions, please contact the management office at [Phone Number].

Sincerely,

[Your Name/Signature]

[Your Title]