

Date: [Insert Date]

To: [Pet Owner Name]

Address: [Unit Number/Street Address]

Subject: OFFICIAL NOTICE: Report of Pet Aggression

Dear [Pet Owner Name],

This letter serves as formal notice regarding a reported incident of aggressive behavior involving your pet, [Pet's Name/Description], which occurred on [Date of Incident] at approximately [Time] in [Location of Incident].

According to reports received by [Management/The Association], your pet displayed the following behavior: [Briefly describe incident, e.g., lunging, biting, excessive barking, or chasing]. This behavior is a violation of [Community Rule/Lease Section Number], which requires all pets to be controlled and maintained in a manner that does not threaten the safety or quiet enjoyment of other residents.

Required Actions:

- Immediate steps must be taken to ensure your pet is physically restrained at all times when in common areas.
- [Optional: Requirement for a muzzle or short leash].
- [Optional: Requirement to provide proof of behavioral training].

Please be advised that the safety of our residents is our primary concern. Further reports of aggressive behavior may result in fines, the permanent removal of the pet from the premises, or termination of your residency agreement.

If you wish to discuss this matter or provide your account of the incident, please contact the office at [Phone Number] by [Deadline Date].

Sincerely,

[Your Name/Property Manager Name]

[Property Name/Association Name]