

NOTICE OF UNAUTHORIZED VEHICLE

Date: [Insert Date]

To the Owner/Operator of the following vehicle:

Make: [Insert Make]

Model: [Insert Model]

Color: [Insert Color]

License Plate: [Insert Number]

This vehicle is currently parked on private commercial property without authorization. Our records indicate that this vehicle does not display a valid permit and is not associated with any current tenant, customer, or authorized visitor.

Property Location: [Insert Property Name/Address]

Please be advised that this area is reserved for authorized parking only. You are hereby requested to remove this vehicle immediately.

Failure to remove the vehicle by [Insert Time/Date] may result in the following actions at the owner's expense:

- The vehicle being towed and impounded by a private towing company.
- The application of a wheel boot/immobilization device.
- Legal action for trespassing.

If you believe this notice has been issued in error, please contact the Property Management Office immediately at [Insert Phone Number].

Regards,

[Your Name/Company Name]

[Property Management/Security Department]