

NOTICE OF TOWING

Date: [Insert Date]

To the Owner/Operator of:

- **Vehicle Make/Model:** [Insert Make/Model]
- **Color:** [Insert Color]
- **License Plate Number:** [Insert Plate Number]
- **State:** [Insert State]

Location of Violation: [Insert Address/Specific Parking Spot]

This letter serves as a formal notice that your vehicle is currently parked in violation of the property's parking regulations for the following reason(s):

- No valid permit displayed
- Parked in a fire lane or emergency zone
- Parked in a designated private/reserved space
- Vehicle is inoperable or has expired registration
- Blocking access/egress

Required Action:

You are required to remove your vehicle immediately. If the vehicle is not removed by [Insert Time] on [Insert Date], it will be towed at your expense without further notice.

Towing Information:

If towed, your vehicle will be taken to:

[Insert Towing Company Name]

[Insert Towing Company Address]

[Insert Towing Company Phone Number]

All costs associated with the towing and storage of the vehicle are the responsibility of the vehicle owner.

Sincerely,

[Your Name/Property Management Name]

[Contact Phone Number]