

FINAL NOTICE: REPEAT PARKING VIOLATION

Date: [Insert Date]

To the Owner/Driver of the following vehicle:

- Make: [Vehicle Make]
- Model: [Vehicle Model]
- Color: [Vehicle Color]
- License Plate: [Plate Number]

This letter serves as a formal notice that your vehicle has been identified as a **repeat offender** regarding unauthorized parking at: [Insert Property Name/Address].

Our records indicate that you have previously received warnings or citations on the following dates:

- [Previous Date 1]
- [Previous Date 2]

The specific violation recorded is: [e.g., Parking in a fire lane / No valid permit / Parking in a reserved spot].

Required Action:

Please remove your vehicle from the premises immediately. You are no longer permitted to park this vehicle on this property without express written authorization.

Consequences of Further Violations:

Failure to comply with this final notice will result in one or more of the following actions without further warning:

- The vehicle will be towed at the owner's expense.
- Vehicle immobilization (booting) may be applied.
- Legal action may be taken against the registered owner.

If you believe this notice has been issued in error, please contact [Management Name/Department] at [Phone Number] immediately.

Sincerely,

[Your Name/Company Name]
[Title/Position]
[Contact Information]