

Date: [Insert Date]

To the Owner/Resident of:  
[Insert Property Address]  
[Insert Unit Number, if applicable]

**RE: NOTICE OF NON-COMPLIANCE - EXPIRED VEHICLE REGISTRATION**

Dear Resident,

This letter serves as a formal warning regarding a vehicle parked on the community premises that is currently in violation of the Community Rules and Regulations.

During a recent inspection, the following vehicle was identified with expired registration tags:

- **Vehicle Make/Model:** [Insert Make/Model]
- **Vehicle Color:** [Insert Color]
- **License Plate Number:** [Insert Plate Number]
- **Location:** [Insert Parking Space or Area]

According to [Insert Section/Rule Number] of the Community Guidelines, all vehicles parked within the community must maintain current registration and display valid tags at all times.

**Required Action:**

Please update the vehicle registration and ensure the valid tags are properly displayed, or remove the vehicle from the property within [Insert Number of Days, e.g., 72 hours / 7 days] from the date of this notice.

Failure to bring the vehicle into compliance may result in further action, including but not limited to fines or the vehicle being towed at the owner's expense.

If you believe this notice was sent in error, or if you have already updated your registration, please contact the Management Office immediately at [Insert Phone Number] or [Insert Email Address].

Thank you for your cooperation in keeping our community compliant.

Sincerely,

[Your Name/Signature]  
[Your Title/Position]  
[Community Name/Homeowners Association]