

NOTICE OF PARKING NON-COMPLIANCE

Date: [Insert Date]

To the Owner/Operator of the following vehicle:

- Make: [Vehicle Make]
- Model: [Vehicle Model]
- Color: [Vehicle Color]
- License Plate: [Plate Number]
- Location: [Parking Space/Address]

Subject: Expired Vehicle Registration

This letter serves as a formal warning regarding the registration status of the vehicle described above. Upon inspection, it was noted that the vehicle's registration has expired as of [Insert Expiration Date].

According to our parking policies and local regulations, all vehicles parked on this property must maintain a current and valid registration at all times. Failure to display valid registration tags is a violation of the parking agreement.

Required Action:

Please update your vehicle registration and ensure valid stickers are displayed within [Number of Days, e.g., 72] hours of this notice. Alternatively, the vehicle must be removed from the premises until the registration is current.

Consequences:

Failure to rectify this issue within the specified timeframe may result in further action, including but not limited to:

- Issuance of a formal citation or fine.
- The vehicle being towed or impounded at the owner's expense.
- Loss of parking privileges on this property.

If you believe this notice was sent in error or if you have recently renewed your registration and are waiting for tags to arrive, please contact the management office immediately at [Insert Phone Number/Email].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name/Department]
[Property Name/Company Name]