

**Date:** [Insert Date]

**To:** [Tenant Name(s)]

**Property Address:** [Insert Full Address and Unit Number]

**RE: NOTICE TO REMEDY EXPIRED VEHICLE REGISTRATION**

Dear [Tenant Name],

This letter serves as a formal warning regarding a vehicle parked on the premises that is in violation of your lease agreement and/or community parking policies.

Upon a recent inspection, the following vehicle was identified as having an expired registration:

- **Vehicle Make/Model:** [Insert Make/Model]
- **Color:** [Insert Color]
- **License Plate Number:** [Insert Plate Number]
- **Expiration Date Shown:** [Insert Date on Tag]

Per the terms of your lease, all vehicles parked on the property must be operational and maintain current, valid registration and tags at all times. Parked vehicles with expired registration are subject to removal.

**Action Required:**

Please update the vehicle registration and display the valid tags immediately. You have until **[Insert Deadline Date]** to bring the vehicle into compliance.

Failure to correct this matter by the date listed above may result in the vehicle being towed at the owner's expense without further notice, or further legal action regarding a lease violation.

If you have already renewed your registration or if the vehicle has been removed, please notify the management office as soon as possible.

Thank you for your prompt attention to this matter.

Sincerely,

[Landlord/Manager Name]

[Property Management Company]

[Phone Number]