

Date: [Insert Date]

To: [Tenant Name]

Address: [Property Address/Unit Number]

RE: NOTICE TO REMOVE IMPROPER SATELLITE DISH INSTALLATION

Dear [Tenant Name],

This letter serves as formal notice regarding the satellite dish recently installed at your residence. Upon inspection, it has been determined that the installation is in violation of your lease agreement and/or the building's rules and regulations for the following reason(s):

- Installed on common areas (roof, exterior walls, or railings) without written permission.
- Drilled holes into the exterior siding, brick, or window frames.
- Poses a safety hazard or blocks emergency access.
- Other: [Specify reason]

Pursuant to your rental agreement, you are required to remove the satellite dish and repair any damage caused by the installation by [Insert Deadline Date].

If the dish is not removed and the area restored to its original condition by the date above, the management office will arrange for its removal at your expense. Additionally, you may be held liable for the cost of structural repairs required to fix damages caused by the installation.

If you wish to reinstall the dish, please submit a formal request for approval that complies with our approved installation guidelines (e.g., using a tripod or non-penetrating mount on your private balcony/patio).

Thank you for your immediate cooperation.

Sincerely,

[Manager/Landlord Name]

[Property Management Company]

[Phone Number]