

Date: [Insert Date]

To: [Tenant/Party Name]

Address: [Property Address/Contact Address]

RE: NOTICE OF LEASE/AGREEMENT BREACH - UNAUTHORIZED GUESTS

Dear [Name],

This letter serves as formal notice that you are in breach of your agreement dated [Date of Agreement] regarding the property located at [Property Address].

Specifically, it has been observed that unauthorized individuals are residing at or frequently occupying the premises. This is a direct violation of Section [Insert Section Number] of our agreement, which states: "[Insert Quote from Agreement regarding guest limits or residency]."

To remedy this breach, you must ensure that all unauthorized guests vacate the premises immediately. Only the individuals named in the original agreement are permitted to reside at the property.

Failure to comply with this notice by [Insert Deadline Date] may result in further action, including but not limited to, legal proceedings or the termination of your agreement.

Please contact me immediately at [Your Phone Number] or [Your Email] to confirm that this matter has been resolved.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Role]