

NOTICE OF LEASE VIOLATION

Date: [Date]

To: [Tenant Name(s)]

Address: [Property Address]

Unit Number: [Unit Number]

RE: Notice to Cease - Unauthorized Occupant(s)

Dear [Tenant Name],

This letter serves as formal notice that you are in violation of your residential lease agreement dated [Lease Start Date] for the premises located at the address listed above.

Specifically, it has been observed that one or more unauthorized individuals are residing in the unit. According to Section [Section Number/Clause Name] of your lease agreement, only the individuals listed on the lease are permitted to occupy the premises. The unauthorized person(s) identified is/are: [Name of Unauthorized Person(s), if known].

To remedy this violation, you must take one of the following actions within [Number of Days] days of the date of this notice:

- Ensure the unauthorized occupant(s) permanently vacates the premises.
- Submit a formal written request to add the occupant to the lease (subject to landlord screening and approval).

Failure to correct this violation by [Deadline Date] may result in further legal action, including the initiation of eviction proceedings and termination of your lease agreement.

Please contact the management office immediately at [Phone Number] or [Email Address] to confirm that this issue has been resolved or to discuss the application process.

Sincerely,

[Landlord/Manager Name]

[Property Management Company Name]

[Contact Information]