

[Date]

[Customer Name]

[Address Line 1]

[City, State, Zip Code]

Subject: Mandatory Senior Citizen Defensive Driving Discount Renewal Notice

Dear [Customer Name],

Our records indicate that your current mandatory state discount for completing a Senior Citizen Defensive Driving Course is set to expire on [Expiration Date].

To maintain your premium reduction on your auto insurance policy, state law requires you to complete a certified refresher course every [Number of Years] years. Completing this course ensures you continue to receive the maximum discount allowed by law for drivers aged [Age] and older.

Action Required:

- Enroll in and complete a state-approved Defensive Driving/Accident Prevention course.
- Send a copy of your new Certificate of Completion to our office via email at [Email Address] or mail it to the address listed above.

Please submit your certificate before [Due Date] to prevent any lapse in your discount. If you have already completed the course and submitted your certificate, please disregard this notice.

If you have any questions or need a list of approved course providers, please contact us at [Phone Number].

Sincerely,

[Agent/Company Name]

[Phone Number]

[Website]