

DATE: [Insert Date]

TO: [Tenant/Owner Name]

ADDRESS: [Insert Unit/Address Number]

RE: NOTICE FOR IMMEDIATE REMOVAL OF UNAUTHORIZED BARBECUE GRILL

Dear [Tenant/Owner Name],

This letter serves as formal notice that an unauthorized barbecue grill has been identified on your [balcony/patio/common area] at the address listed above.

The presence of this grill is a violation of [mention Lease Agreement Section or Fire Safety Code]. Specifically, it poses a significant fire hazard and violates the safety regulations governing this property.

You are required to remove the barbecue grill from the premises immediately.

A follow-up inspection will be conducted on [Insert Date/Time]. Failure to remove the grill by this time will result in [mention consequence, e.g., removal by management at owner's expense, fines, or further legal action].

We appreciate your immediate cooperation in keeping our community safe.

Sincerely,

[Your Name/Property Management Name]
[Contact Phone Number]
[Email Address]