

Date: [Insert Date]

To: [Tenant Name]

Address: [Unit Number/Street Address]

RE: SECOND WARNING - UNAUTHORIZED BARBECUE GRILL

Dear [Tenant Name],

This is a formal second warning regarding the presence of an unauthorized barbecue grill at your residence. On [Date of First Warning], you were notified that maintaining a grill on the premises is a violation of your lease agreement and local fire safety codes.

During a recent inspection on [Date], it was observed that the grill has not been removed. This poses a significant safety risk to the building and its occupants.

You are hereby required to remove the grill from the property immediately, but no later than [Deadline Date].

Failure to comply with this request will result in further action, which may include fines, removal of the item at your expense, or the initiation of lease termination proceedings.

Please contact the management office immediately at [Phone Number] once the item has been removed to schedule a follow-up inspection.

Sincerely,

[Your Name/Property Management Name]

[Contact Information]