

**Date:** [Insert Date]

**To:** [Resident Name]

**Address:** [Unit/House Number]

**Subject: Compliance Notice Regarding Hanging Laundry**

Dear Resident,

This letter is to formally advise you of a violation regarding the display of laundry at your residence. It has been observed that laundry is being hung in a manner that is visible from [common areas / the street / neighboring properties].

According to [Community Rules / Lease Agreement / Section Number], residents are prohibited from hanging clothing, linens, or rugs on [balconies / fences / exterior railings]. This policy is in place to maintain the aesthetic standards and uniformity of the community.

**Required Action:**

Please remove the items immediately and refrain from drying laundry in restricted outdoor areas in the future. We recommend using indoor drying racks or the provided laundry facilities.

Failure to comply with this notice may result in [further action / fines / a formal lease violation].

If you have already addressed this issue or believe this notice was sent in error, please contact the management office at [Phone Number] or [Email Address].

Thank you for your cooperation in keeping our community well-maintained.

Sincerely,

[Your Name/Property Management]

[Company Name]