

Date: [Insert Date]

To: [Resident Name]

Address: [Unit Number/Street Address]

Subject: INITIAL WARNING - NOTICE OF DISRUPTIVE BEHAVIOR

Dear [Resident Name],

This letter serves as a formal warning regarding reports of disruptive behavior originating from your residence. Management has received complaints concerning the following incident(s):

Date of Incident: [Insert Date]

Description of Behavior: [Insert brief description, e.g., excessive noise, verbal altercation, unauthorized activity]

This behavior is a violation of your lease agreement, specifically Section [Insert Section Number], which outlines the "Right to Quiet Enjoyment" and "Rules and Regulations." Such conduct interferes with the comfort and safety of other residents and staff.

We request that you immediately cease any actions that disturb the peace of the community. Please be advised that further reports of disruptive behavior may lead to additional disciplinary actions, which may include formal lease violations, fines, or the initiation of eviction proceedings.

If there are circumstances surrounding this situation that you would like to discuss, or if you believe this warning has been issued in error, please contact the management office at [Insert Phone Number] by [Insert Deadline Date].

We value you as a resident and hope to resolve this matter quickly to ensure a peaceful living environment for everyone.

Sincerely,

[Your Name/Property Manager Name]

[Property Name/Company Name]