

Date: [Date]

To: [Tenant Name]

Address: [Tenant Unit Number/Address]

RE: FORMAL WARNING - HARASSMENT OF NEIGHBORING TENANTS

Dear [Tenant Name],

This letter serves as a formal written warning regarding reports of your conduct toward other residents at [Property Name/Address].

Management has received complaints regarding the following behavior:
[Describe specific incidents, dates, and times here].

Such behavior is a direct violation of your residential lease agreement, specifically Section [Insert Clause Number, e.g., Right to Quiet Enjoyment or Code of Conduct], which prohibits the harassment, intimidation, or disturbance of neighboring tenants.

Every resident has the right to live in a peaceful environment. You are hereby required to cease all harassing behavior immediately. Please refrain from any further unwelcome contact or disruptive actions toward your neighbors.

Failure to comply with this warning or any further reports of similar conduct may result in further disciplinary action, including the termination of your tenancy and legal proceedings for eviction.

Please acknowledge receipt of this letter by signing below and returning a copy to the management office.

Sincerely,

[Your Name/Property Manager Name]

[Company/Property Management Name]

[Phone Number]

Tenant Signature & Date