

Date: [Insert Date]

To: [Tenant Name]

Address: [Property Address]

**RE: NOTICE OF UNSANITARY PREMISES - ROUTINE INSPECTION**

Dear [Tenant Name],

Following the routine inspection conducted on [Date of Inspection] at the above-mentioned property, this letter serves as formal notice regarding the unsanitary condition of the premises.

During the inspection, the following issues were identified:

- [Description of issue, e.g., accumulation of trash/refuse]
- [Description of issue, e.g., unsanitary kitchen/bathroom conditions]
- [Description of issue, e.g., presence of pests or food waste]

Under the terms of your lease agreement, you are required to maintain the property in a clean, safe, and sanitary condition. The current state of the property poses a potential health risk and may lead to property damage.

You are hereby requested to rectify the issues listed above by [Date for Completion]. A follow-up inspection has been scheduled for:

**Date:** [Follow-up Date]

**Time:** [Follow-up Time]

Failure to bring the premises up to an acceptable standard by this time may result in further action, which may include formal breach notices or termination of the tenancy agreement.

Please contact [Name/Management Office] at [Phone Number] if you have any questions regarding this matter.

Sincerely,

[Your Name/Landlord Name]

[Company Name, if applicable]