

NOTICE OF FINE FOR VIOLATION

Date: [Insert Date]

To: [Homeowner/Tenant Name]

Address: [Insert Address]

Subject: Violation of Pool and Recreation Area Rules

Dear [Name],

This letter serves as formal notification that a violation of the community rules regarding the Pool and Recreation Area has been recorded for your property/account.

Violation Details:

- **Date of Violation:** [Insert Date]
- **Location:** [Insert Specific Area, e.g., Community Pool]
- **Description of Violation:** [Insert Description, e.g., Glass containers in pool area / After-hours usage]

Fine Amount: \$[Insert Amount]

Pursuant to the community governing documents, a fine has been assessed to your account. This fine must be paid by [Insert Due Date].

Please be advised that future violations may result in additional fines and/or the suspension of your access privileges to all community amenities.

If you believe this notice has been issued in error, you have the right to request a hearing before the [Board/Committee] by contacting [Insert Contact Name/Email] within [Number] days of this notice.

Thank you for your cooperation in keeping our recreation areas safe and enjoyable for all residents.

Sincerely,

[Your Name/Title]

[Association Name/Property Management Company]