

DATE: [Insert Date]

TO: [Resident Name]

ADDRESS: [Unit/Address Number]

RE: NOTICE OF POOL SAFETY VIOLATION

Dear [Resident Name],

This letter is to formally notify you of a safety violation regarding the use of the community swimming pool. On [Date of Incident] at approximately [Time], a minor associated with your household was observed using the pool area without adult supervision.

According to our community rules and safety regulations:

- Children under the age of [Insert Age] are not permitted in the pool area unless accompanied by a parent or legal guardian at all times.
- The safety of our residents is our top priority, and unsupervised minors represent a significant liability and safety risk.

Please ensure that all members of your household are aware of these rules. Continued failure to comply with pool safety regulations may result in the following actions:

- Temporary suspension of pool privileges.
- Fines as outlined in the community association handbook.
- Permanent revocation of access to recreational facilities.

If you have any questions regarding this notice or wish to discuss the matter further, please contact the management office at [Phone Number] or [Email Address].

Thank you for your immediate cooperation in keeping our community safe.

Sincerely,

[Your Name/Property Manager Name]

[Community/Association Name]