

DATE: [Insert Date]

TO: [Property Owner Name]

ADDRESS: [Property Address]

RE: NOTICE OF LANDSCAPING VIOLATION - OVERGROWN WEEDS AND GRASS

Dear Property Owner,

This letter is to inform you that a recent inspection of your property located at [Property Address] has identified a violation of the community landscaping standards regarding overgrown weeds and grass.

Violation Details:

- The grass on the property exceeds the maximum allowable height of [Insert Height, e.g., 6 inches].
- Visible weed growth is present in the [Insert Location, e.g., front lawn, flower beds, or sidewalk cracks].

To maintain the aesthetic appeal and safety of the neighborhood, we request that you perform the following corrective actions:

- Mow the entire lawn to an acceptable height.
- Remove all weeds from landscaped areas and hardscapes.
- Dispose of all clippings and debris properly.

Please complete these maintenance tasks by [Insert Compliance Date]. A follow-up inspection will be conducted on or after this date to ensure the property is in compliance.

Failure to resolve this issue may result in [Insert Consequence, e.g., fines or the association hiring a contractor at the owner's expense].

If you have already addressed this issue or believe this notice was sent in error, please contact us at [Insert Phone Number/Email].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name/Organization Name]

[Your Title]

[Contact Information]