

[Date]

[Policyholder Name]

[Property Address]

[City, State, Zip Code]

Dear [Policyholder Name],

Congratulations on the purchase of your first home! We know that reaching this milestone is an exciting achievement, and we are honored that you chose [Insurance Company Name] to protect your new investment.

Our goal is to provide you with peace of mind as you settle into your new community. Your homeowners insurance policy, number [Policy Number], is now active and provides coverage for your dwelling, personal property, and liability.

To help you get started, we have enclosed a summary of your coverage and our contact information. If you have any questions regarding your policy or need to make adjustments as you renovate or furnish your home, please do not hesitate to reach out to your agent, [Agent Name], at [Phone Number].

Thank you for trusting us with your first home. We look forward to serving you for many years to come.

Sincerely,

[Your Name]

[Your Title]

[Insurance Company Name]