

[Date]

[Buyer Name]
[Property Address]
[City, State, Zip Code]

Dear [Buyer Name],

Congratulations on the purchase of your new home! We are honored that you have chosen [Insurance Agency Name] to protect your investment.

Your new homeowners insurance policy is now active. Enclosed you will find your policy documents, including your Declarations Page and proof of insurance. Please review these documents carefully to ensure all details are correct.

Policy Information:

- **Policy Number:** [Policy Number]
- **Effective Date:** [Start Date]
- **Annual Premium:** [Amount]

As a new homeowner, you may have questions about your coverage. Whether you are curious about your deductibles or need to update your contact information, our team is here to help. You can reach your dedicated agent, [Agent Name], at [Phone Number] or via email at [Email Address].

If you ever need to file a claim, please call our 24/7 claims department at [Claims Phone Number].

Thank you for trusting us with your home insurance needs. We look forward to serving you for many years to come.

Sincerely,

[Agent Signature]
[Agent Name]
[Insurance Agency Name]