

SIXTY-DAY NOTICE TO TERMINATE TENANCY

Date: [Current Date]

To: [Tenant Names]

And all other occupants in possession of the premises located at:
[Full Property Address]

Dear [Tenant Names],

This letter serves as formal notice that your month-to-month tenancy for the property located at [Full Property Address] is being terminated. You are required to vacate the premises and deliver possession to the owner within sixty (60) days from the date this notice is served.

Reason for Notice:

The owner of the property, or the owner's immediate family member, intends to occupy the residential unit as their primary residence. This notice is issued in accordance with [State/Local Ordinance Statute Number, if applicable].

Move-Out Date:

Your final day of tenancy will be [Date: 60 Days from Service]. You must remove all personal belongings, clean the unit, and return all keys by 11:59 PM on this date.

Security Deposit:

After you have vacated the premises, your security deposit will be returned to you, less any lawful deductions for unpaid rent or damages beyond normal wear and tear, within [Number] days as required by law. Please provide your forwarding address below or via email.

Initial Inspection:

You have the right to request an initial inspection of your unit before you vacate to identify any issues that may result in deductions from your security deposit. Please contact the undersigned if you wish to schedule this inspection.

Please contact [Name] at [Phone Number/Email] if you have any questions regarding this notice.

Sincerely,

[Signature]

[Owner/Landlord Printed Name]

[Mailing Address]

[Phone Number]