

NOTICE TO TERMINATE LEASE

Date: [Insert Date]

To: [Insert Tenant Name(s)]

Address: [Insert Property Address]

RE: TERMINATION OF LEASE FOR UNAUTHORIZED OCCUPANTS

Dear [Insert Tenant Name(s)],

This letter serves as formal notice that your lease agreement for the property located at [Insert Property Address], dated [Insert Lease Start Date], is being terminated.

This termination is due to a material breach of your lease agreement, specifically the presence of unauthorized occupants residing in the premises. According to Section [Insert Section Number] of your lease, only the individuals listed on the agreement are permitted to occupy the unit. It has been determined that [Insert Name(s) of Unauthorized Person(s), if known] has been residing at the property without prior written consent from the landlord.

You are hereby required to vacate the premises and return all keys no later than [Insert Move-Out Date/Time].

Failure to vacate the property by the specified date will result in legal action to recover possession of the premises, which may include the filing of an eviction lawsuit and the pursuit of any costs or damages permitted by law.

Please contact the undersigned immediately to schedule a move-out inspection.

Sincerely,

[Insert Landlord/Manager Signature]

[Insert Landlord/Manager Printed Name]

[Insert Contact Phone Number]

[Insert Contact Email]