

Date: [Date]

To: [Tenant Name]

Address: [Property Address]

Unit Number: [Unit Number]

RE: NOTICE OF LEASE VIOLATION - UNAPPROVED PET

Dear [Tenant Name],

This letter serves as formal notice that you are in violation of your residential lease agreement dated [Lease Start Date] regarding the presence of an unauthorized pet on the premises.

On [Date of Discovery], it was brought to our attention that a [Description of Pet, e.g., brown dog] is currently residing in your unit. According to Section [Section Number] of your lease agreement, pets are only permitted with prior written consent from Management and the payment of applicable fees.

Required Action:

To remedy this violation, you must take one of the following actions by [Deadline Date]:

- Remove the pet from the premises permanently.
- Contact the management office to apply for pet approval (subject to breed/size restrictions and additional deposits/pet rent).

Failure to comply with this notice may result in further legal action, including potential eviction proceedings as outlined in your lease agreement.

Please contact the office at [Phone Number] or [Email Address] once the pet has been removed or to discuss the approval process.

Sincerely,

[Your Name/Property Manager Name]

[Company Name]

[Contact Information]