

NOTICE TO VACATE FOR UNAUTHORIZED OCCUPANCY

Date: [Date]

To: [Name of Unauthorized Occupant] and All Other Occupants
Address: [Property Address, Unit Number, City, State, Zip Code]

Dear [Name of Unauthorized Occupant/Occupants],

You are hereby notified that you are currently occupying the premises located at [Full Address] without the legal right to do so and without the written consent of the Landlord/Owner.

Your presence at this property is a violation of the lease agreement held by [Name of Primary Tenant(s)] and/or local housing laws. You have not been approved as a resident, nor have you signed a rental agreement for this property.

DEMAND FOR POSSESSION: You are required to vacate the premises and remove all of your personal belongings no later than [Time] on [Date].

If you fail to vacate the property by the date and time specified above, legal proceedings will be initiated against you to recover possession of the premises, which may result in your forcible removal by law enforcement and a judgment for court costs and legal fees.

Please return all keys and property access devices to [Location/Person] upon your departure.

Sincerely,

[Signature]
[Printed Name of Landlord/Property Manager]
[Phone Number]
[Email Address]