

NOTICE TO TERMINATE TENANCY

Date: [Current Date]

To: [Tenant Names]

Address: [Rental Property Address]

Dear [Tenant Names],

This letter serves as formal notice that your tenancy at the address listed above is being terminated due to chronic and persistent late payment of rent. This action is being taken in accordance with the terms of your lease agreement and local landlord-tenant laws.

Despite previous warnings, our records indicate that rent has been received late on the following dates:

- [List Month/Year of late payment]
- [List Month/Year of late payment]
- [List Month/Year of late payment]

You are required to vacate the premises and return all keys no later than [Move-out Date].

Failure to vacate the property by the date specified above will result in the commencement of formal legal proceedings to regain possession of the property, which may include a claim for court costs and legal fees.

Please contact me immediately to schedule a final move-out inspection and to discuss the return of your security deposit, subject to the condition of the unit.

Sincerely,

[Landlord Name/Property Manager Name]

[Phone Number]

[Email Address]