

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Dear [Client Last Name] Family,

Thank you for choosing [Insurance Company/Agency Name] to protect your family's future. It is an honor to help you secure a life insurance plan that provides peace of mind and financial stability for your loved ones.

By putting this protection in place, you have taken a vital step in ensuring that your family is looked after, no matter what the future holds. We are committed to providing you with excellent service and supporting you through every stage of life.

Your policy details are enclosed with this letter. Please review them carefully and keep them in a safe place. If you have any questions regarding your coverage or need to make updates in the future, please do not hesitate to contact me directly at [Phone Number] or [Email Address].

Thank you again for your trust and your business.

Sincerely,

[Agent Name]

[Title]

[Company Name]