

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Subject: Delivery of Your Whole Life Insurance Policy - [Policy Number]

Dear [Client Name],

Thank you for choosing [Company Name] for your life insurance needs. It is my pleasure to enclose your formal Whole Life Insurance policy document.

Your policy provides permanent protection and includes the following key features:

- Guaranteed death benefit protection for your beneficiaries.
- Fixed premium payments that will never increase.
- Cash value accumulation that grows over time on a tax-deferred basis.

Please review the attached documents carefully. I recommend keeping this policy in a secure location and informing your beneficiaries of its whereabouts.

Next Steps:

- Review the "Policy Schedule" page to verify your coverage amounts and beneficiary designations.
- Sign and return the enclosed "Delivery Receipt" (if applicable) in the provided envelope.

If you have any questions regarding your coverage or if your personal circumstances change, please do not hesitate to contact me directly at [Phone Number] or [Email Address].

Thank you for the opportunity to serve you and help secure your family's financial future.

Sincerely,

[Agent Name]

[Title]

[Company Name]