

**Date:** [Date]

**To:** [Tenant Name(s)]

**Address:** [Rental Property Address]

**RE: NOTICE OF FILED EVICTION COMPLAINT**

Dear [Tenant Name],

This letter is to formally notify you that a legal Eviction Complaint (Unlawful Detainer) has been filed against you in the [Name of Court] on [Date Filed]. The case number is [Case Number].

This action has been taken due to your failure to comply with the previous notice to [pay rent / vacate the premises / cure lease violation] dated [Date of Previous Notice].

**What this means:**

- You will be served with a Summons and Complaint by a process server or sheriff.
- You have the right to file a written response with the court within [Number] days of being served.
- Failure to respond or appear in court may result in a default judgment against you, leading to your removal from the property by law enforcement.

If you wish to resolve this matter before the court hearing, please contact [Landlord Name/Agent Name] immediately at [Phone Number].

Sincerely,

[Landlord Signature]

[Landlord Name]

[Contact Address]

[Phone Number]