

NOTICE OF PENDING EVICTION LITIGATION

Date: [Insert Date]

To: [Tenant Name]

Address: [Property Address]

Unit Number: [Unit Number, if applicable]

Dear [Tenant Name],

This letter serves as formal notice that legal proceedings to recover possession of the premises located at [Property Address] are being initiated against you.

This action is being taken due to your failure to comply with the terms of your lease agreement, specifically: [State Reason, e.g., Non-payment of rent/Expiration of lease/Lease violation].

Status of Litigation:

- Case Number: [Insert Case Number, if assigned]
- Court: [Insert Name of Court]
- Hearing Date: [Insert Date, if scheduled]
- Hearing Time: [Insert Time, if scheduled]

Please be advised that if a judgment is entered by the court, a Writ of Possession may be issued, which will authorize local law enforcement to remove you and your belongings from the property.

To avoid further legal costs and the entry of a formal eviction on your public record, you are encouraged to [State Desired Action, e.g., pay the outstanding balance in full/vacate the premises immediately].

If you have questions regarding this matter, you may contact [Landlord/Property Manager Name] at [Phone Number] or [Email Address]. You are also advised to seek independent legal counsel.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Capacity]

[Your Contact Information]