

DATE: [Date]

TO: [Tenant Name]

ADDRESS: [Rental Property Address]

RE: NOTICE OF UPCOMING EVICTION COURT HEARING

Dear [Tenant Name],

This letter is to formally notify you that a court hearing regarding the eviction proceedings for the property located at [Rental Property Address] has been scheduled.

The details of the hearing are as follows:

- **DATE:** [Hearing Date]
- **TIME:** [Hearing Time]
- **LOCATION:** [Court Name and Room/Department Number]
- **COURT ADDRESS:** [Full Address of the Court]
- **CASE NUMBER:** [Case Number, if available]

The purpose of this hearing is for a judge to rule on the eviction lawsuit filed due to [State Reason, e.g., non-payment of rent/lease violations].

You have the right to attend this hearing to present your defense. If you fail to appear at the scheduled date and time, the court may enter a default judgment in favor of the landlord, which could result in your immediate removal from the property by law enforcement.

Please bring any relevant documents, receipts, or evidence you wish the court to consider.

Sincerely,

[Landlord/Property Manager Name]

[Contact Phone Number]

[Contact Email Address]