

DATE: [Current Date]

TO: [Tenant Name]

ADDRESS: [Rental Property Address]

RE: NOTICE OF JUDGMENT OF EVICTION AND PAST DUE BALANCE

Dear [Tenant Name],

This letter serves as formal notice that on [Date of Court Hearing], a judgment was entered in the [Name of Court] in favor of [Landlord/Property Manager Name] for the possession of the premises located at [Rental Property Address].

1. JUDGMENT OF EVICTION:

The court has ordered that you must vacate the premises no later than [Date/Time of Required Move-Out]. If you fail to remove all occupants and personal belongings by this time, a Warrant of Eviction will be executed by the Sheriff or Constable to remove you from the property.

2. PAST DUE BALANCE:

In addition to the judgment of possession, the court has determined that you are liable for the following outstanding amounts:

- Past Due Rent: \$[Amount]
- Late Fees: \$[Amount]
- Court Costs/Legal Fees: \$[Amount]
- **TOTAL JUDGMENT AMOUNT: \$[Total Amount]**

Please be advised that this judgment may be recorded with credit reporting agencies, which may affect your credit rating. We reserve the right to pursue further legal action, including wage garnishment or bank account levies, to collect the total balance due.

To discuss payment arrangements or to confirm your move-out status, please contact [Name] at [Phone Number] or [Email Address] immediately.

Sincerely,

[Landlord/Manager Signature]

[Landlord/Manager Printed Name]

[Contact Address]