

DATE: [Current Date]

TO: [Tenant Name]

ADDRESS: [Rental Property Address]

UNIT: [Unit Number]

RE: NOTICE OF SCHEDULED LAW ENFORCEMENT LOCKOUT

Dear [Tenant Name],

Pursuant to the Judgment for Possession issued by the [Name of Court] on [Date of Judgment] under Case Number [Case Number], you are hereby notified that a formal eviction and lockout has been scheduled.

SCHEDULED LOCKOUT DETAILS:

- **Date:** [Lockout Date]
- **Time:** [Lockout Time]
- **Enforcement Agency:** [Sheriff's Office / Marshal's Office]

On the date and time specified above, law enforcement officers will arrive at the premises to remove all occupants and restore physical possession of the property to the landlord. Any individuals remaining on the property at that time will be required to leave immediately.

PERSONAL PROPERTY:

You are strongly advised to remove all personal belongings from the premises prior to the scheduled lockout. Any property remaining after the lockout may be handled in accordance with local and state laws regarding abandoned property.

LOCK CHANGE:

Immediately following the removal of occupants, the locks to the premises will be changed. You will no longer have access to the unit.

Please ensure the keys are returned to [Landlord/Property Manager Name] if you vacate the premises prior to the scheduled date to avoid further legal action or costs.

Sincerely,

[Landlord/Manager Signature]

[Printed Name]

[Contact Phone Number]

[Email Address]