

## 60-DAY NOTICE TO VACATE

Date: [Date of Notice]

To: [Name of All Tenants]

Property Address: [Full Address of Rental Property]

Dear [Tenant Names],

Please be advised that your tenancy at the above-referenced property is being terminated. You are hereby required to vacate the premises and deliver possession of the property to the landlord on or before **[Date: 60 Days from Today]**.

This notice is being provided in accordance with the terms of your lease agreement and local landlord-tenant laws, which require a 60-day notice period for the termination of your tenancy.

Before moving out, please ensure that:

- All personal belongings are removed from the property.
- The unit is cleaned and returned to its original move-in condition, excluding normal wear and tear.
- All keys and remotes are returned to the landlord.
- You provide a forwarding address for the return of your security deposit.

A move-out inspection will be scheduled on [Date/Time] or can be arranged by contacting [Landlord Name/Phone Number].

Please contact me if you have any questions regarding this notice.

Sincerely,

[Landlord/Manager Signature]

[Landlord/Manager Printed Name]

[Landlord Phone Number]

[Landlord Email/Address]

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### Proof of Service:

I certify that on [Date], I served this notice by: [ ☐ ] Hand delivery, [ ☐ ] Certified mail, or [ ☐ ] Posting on the premises.