

Date: [Current Date]

To: [Landlord or Property Manager Name]

[Landlord Address]

[City, State, Zip Code]

Re: 60-Day Notice to Terminate Month-to-Month Tenancy

Dear [Landlord Name],

Please accept this letter as formal notification that I will be vacating my rental unit located at [Your Current Address] on [Date 60 Days from Now]. This notice provides the full sixty (60) days required under our month-to-month rental agreement and local laws.

I intend to hand over the keys and have the property completely vacant by [Move-out Date].

Please let me know when you would like to conduct the final walk-through inspection. I will ensure the unit is clean and in good condition, barring normal wear and tear.

Please send my security deposit refund and any final correspondence to my new forwarding address:

[Your New Forwarding Address]

[City, State, Zip Code]

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Phone Number]