

**DATE:** [Date of Notice]

**TO (Tenant Name):** [Tenant Full Name]

**ADDRESS:** [Rental Property Address, Unit Number, City, State, Zip]

**RE: 90-DAY NOTICE TO VACATE FOR OWNER MOVE-IN**

Dear [Tenant Name],

This letter serves as formal notice that you are required to vacate the premises located at [Rental Property Address] no later than 11:59 PM on [Date 90 days from notice], which is at least ninety (90) days from the date this notice was served.

The reason for this notice is that the owner (or the owner's spouse, domestic partner, children, grandchildren, parents, or grandparents) intends to occupy the residential real property as their primary residence.

Please note the following regarding your move-out process:

- **Final Inspection:** You have the right to request an initial inspection of the unit before you vacate to identify any issues that may lead to security deposit deductions.
- **Security Deposit:** Your security deposit will be processed and returned in accordance with state and local laws, minus any lawful deductions for damages beyond normal wear and tear or unpaid rent.
- **Keys:** Please return all keys and garage door openers to the owner or management office on or before your move-out date.

Please provide a forwarding address as soon as possible to ensure your security deposit and any final correspondence reach you.

If you have any questions regarding this notice, please contact [Owner/Manager Name] at [Phone Number] or [Email Address].

Sincerely,

[Owner/Property Manager Signature]  
[Owner/Property Manager Printed Name]  
[Contact Address]  
[Phone Number]

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**Proof of Service:**

I, [Name of Person Serving Notice], declare that I served this notice on [Date] by:

Delivering a copy to the tenant personally.

Leaving a copy with a person of suitable age and discretion at the residence and mailing a copy via first-class mail.

Posting a copy in a conspicuous place on the property and mailing a copy via certified mail.