

FIVE-DAY NOTICE TO PAY RENT OR QUIT

DATE: [Date of Notice]

TO TENANT(S):

[Tenant Name 1]

[Tenant Name 2]

[Rental Address]

[City, State, Zip Code]

PLEASE TAKE NOTICE that you are currently in default in the payment of rent for the above-described premises.

According to the terms of your rental agreement, you owe the following amount:

- Past Due Rent: \$[Amount] (Period: [Date] to [Date])
- Late Fees: \$[Amount]
- Total Amount Due: \$[Total Amount]

WITHIN FIVE (5) DAYS after service of this notice upon you, you are required to pay the Total Amount Due in full or vacate and surrender possession of the premises to the Landlord/Owner.

Payment should be made to: [Name of Person/Company] at [Address for Payment].

If you fail to pay the full amount or move out within the five-day period, legal proceedings will be instituted against you to recover possession of the premises, to recover the rent due, and to seek court costs and attorney's fees.

This notice is intended to be a legal notice for the purpose of terminating your tenancy in accordance with state and local laws.

Sincerely,

[Landlord/Property Manager Signature]

[Landlord/Property Manager Printed Name]

[Phone Number]

PROOF OF SERVICE

I, [Server Name], declare that I served this notice on [Date] by:

☐ Delivering a copy to the tenant personally.

☐ Leaving a copy with a person of suitable age and discretion at the residence.

☐ Posting a copy in a conspicuous place on the property and mailing a copy via certified mail.