

Date: [Date of Notice]

To: [Tenant Name(s)]

Property Address: [Full Address of Rental Property]

NOTICE TO VACATE FOR NON-PAYMENT OF RENT

Dear [Tenant Name],

This letter serves as formal notice that you are required to vacate the premises located at [Property Address] within thirty (30) days from the date of this notice.

This notice is being issued due to your failure to pay rent as required by your lease agreement. As of today, your account is in arrears in the total amount of \$[Total Amount Owed].

The breakdown of the amount owed is as follows:

- [Month/Period]: \$[Amount]
- [Month/Period]: \$[Amount]
- Late Fees (if applicable): \$[Amount]

You are required to move out and return all keys to the landlord by [Date - 30 days from now]. Failure to vacate the property by this date will result in legal action to recover possession of the premises, which may include the filing of an eviction lawsuit.

Please ensure the property is left in a clean and undamaged condition. Your security deposit will be handled in accordance with the terms of your lease and local laws.

If you have any questions regarding this notice, please contact me immediately.

Sincerely,

[Landlord/Property Manager Name]

[Phone Number]

[Email Address]