

Date: [Current Date]

To: [Tenant Name(s)]

Property Address: [Full Rental Address]

NOTICE TO TERMINATE TENANCY: OWNER OR FAMILY OCCUPANCY

Dear [Tenant Name],

This letter serves as formal notice that the landlord intends to recover possession of the premises located at the address above. This notice is being issued because the landlord, or an immediate family member of the landlord, intends to move into and occupy the unit as their primary residence.

Name of the person moving in: [Name of family member or landlord]

Relationship to the landlord: [e.g., Son, Daughter, Parent, Spouse]

In accordance with the terms of your lease agreement and local housing laws, you are required to vacate the premises no later than 11:59 PM on [**Move-out Date**]. This date provides you with [Number of Days] days of notice from the date of this letter.

Please ensure that all personal belongings are removed, the unit is cleaned, and all keys are returned to the landlord by the date specified above. A move-out inspection will be scheduled for [Inspection Date/Time] to assess the condition of the unit and discuss the return of your security deposit.

Please contact me at your earliest convenience to confirm receipt of this notice and to coordinate the move-out process.

Sincerely,

[Landlord Name]

[Landlord Phone Number]

[Landlord Email Address]