

**DATE:** [Current Date]

**TO:** [Tenant Name(s)]

**ADDRESS:** [Rental Property Address]

**RE: NOTICE TO TERMINATE TENANCY FOR LANDLORD OCCUPANCY**

Dear [Tenant Name],

This letter serves as formal notice that you are required to vacate the premises located at [Rental Property Address] no later than [Move-out Date].

This notice is being issued because the landlord, or an immediate family member of the landlord, intends to occupy the unit as their primary residence. This is a "no-fault" termination of tenancy under [State/Local Ordinance Section Number].

**RELOCATION ASSISTANCE:**

In accordance with local laws, you are entitled to relocation assistance. The landlord will provide the following:

- Relocation Payment: \$[Amount] to be paid on or before [Date].
- Security Deposit: Your security deposit of \$[Amount] will be handled in accordance with state law after you vacate and the final inspection is completed.

**INSPECTION:**

Please contact the landlord at [Phone Number/Email] to schedule a move-out inspection. All keys must be returned to the landlord by 11:59 PM on [Move-out Date].

Failure to vacate by the date specified may result in the commencement of legal proceedings to recover possession of the property.

Sincerely,

[Landlord/Property Manager Name]

[Landlord Signature]

[Landlord Contact Information]