

URGENT NOTICE TO VACATE

Date: [Insert Date]

To: [Name of Occupant]

Address: [Property Address]

RE: EMERGENCY EVACUATION AND NOTICE TO VACATE

Dear [Name of Occupant],

This letter serves as formal and urgent notice that the property located at [Property Address] has been deemed unsafe for human habitation. You are required to vacate the premises immediately, no later than [Insert Time] on [Insert Date].

This action is being taken due to the following hazardous conditions:

- [Insert specific reason, e.g., structural failure, severe mold, fire damage, utility failure]

Current inspections or authorities have determined that remaining on the property poses an immediate risk to your health and safety. As of the deadline stated above, all access to the building will be restricted to authorized personnel only.

Please ensure you take all essential personal belongings and pets with you. If you require assistance or have questions regarding temporary relocation resources, please contact [Insert Contact Name/Agency] at [Insert Phone Number].

Failure to comply with this notice may result in legal action or forced removal by local authorities to ensure public safety.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title/Role, e.g., Property Manager, Building Inspector]

[Your Contact Information]