

[Your Name]
[Your Current Address]
[Your Phone Number]
[Your Email Address]

[Date]

[Property Manager's Name]
[Property Management Company Name]
[Property Address]

RE: Request for Waiver of Penalties and Lease Termination Fees

Dear [Property Manager's Name],

I am writing to formally request a waiver of all late fees, penalties, and lease termination charges associated with my tenancy at [Rental Property Address].

I am a victim of domestic violence. Due to my status and for the safety of myself and/or my household, I am exercising my rights under [Insert State/Local Statute Name, e.g., California Civil Code Section 1946.7] to terminate my lease or seek relief from financial penalties resulting from these circumstances.

Attached to this letter, please find the required documentation confirming my status, which includes at least one of the following:

- A copy of a protective or restraining order.
- A police report documenting the incident(s).
- A signed statement from a qualified third party (such as a medical professional, counselor, or victim advocate).

In light of these documented circumstances, I request that you waive the following charges: [List specific fees, e.g., early termination fee, unpaid rent for the notice period, etc.].

Please provide written confirmation that these penalties have been waived and that my move-out process will be finalized without negative reporting to credit agencies or rental history databases.

Thank you for your understanding and prompt attention to this sensitive matter.

Sincerely,

[Your Signature]

[Your Printed Name]