

FINAL NOTICE TO VACATE

Date: [Date]

To: [Tenant Name]

Property Address: [Property Address, Unit Number, City, State, Zip Code]

Dear [Tenant Name],

This letter serves as formal final notice that you are required to vacate the premises located at the address above by [Date of Vacancy] at [Time].

This action is being taken due to your continued failure to pay rent in accordance with your lease agreement. As of today, your total overdue balance is \$[Amount], which includes the following:

- Past Due Rent: \$[Amount]
- Late Fees: \$[Amount]
- Other Charges: \$[Amount]

Despite previous notices, the balance remains unpaid. Consequently, your lease is hereby terminated. You must remove all personal belongings and return all keys to the landlord by the date specified above.

Failure to vacate the property by [Date of Vacancy] will result in the immediate commencement of legal eviction proceedings. Please be advised that an eviction filing may negatively impact your credit score and your ability to rent in the future.

If you have any questions regarding this notice, please contact [Landlord/Property Manager Name] at [Phone Number] immediately.

Sincerely,

[Landlord/Property Manager Signature]

[Landlord/Property Manager Printed Name]

[Contact Information]