

Date: [Current Date]

To: [Tenant Name]

Property Address: [Rental Property Address]

RE: NOTICE TO TERMINATE LEASE DUE TO HABITUAL LATE PAYMENT

Dear [Tenant Name],

This letter serves as formal notice that your lease agreement for the property located at [Property Address] is being terminated due to habitual late payment of rent.

According to our records and the terms of your lease dated [Lease Start Date], rent is due on the [Day of Month] of each month. You have failed to pay rent on time on the following occasions:

- [Month/Year] - Paid on [Date]
- [Month/Year] - Paid on [Date]
- [Month/Year] - Paid on [Date]

Due to these repeated violations of the lease terms, you are hereby required to vacate the premises no later than [Move-out Date].

Please ensure that all keys are returned to [Location] and the property is left in a clean condition by the date specified above. A move-out inspection will be scheduled for [Inspection Date/Time].

Regarding your security deposit, an itemized statement and any remaining funds will be sent to your forwarding address within [Number] days of your departure, as required by law.

Please provide your forwarding address below:

Sincerely,

[Your Name/Landlord Name]

[Your Phone Number]

[Your Email Address]