

Date: [Current Date]

Tenant Name: [Tenant Name]

Property Address: [Property Address, Unit Number]

RE: NOTICE TO VACATE / LEASE TERMINATION DUE TO RECURRING RENT DELINQUENCY

Dear [Tenant Name],

This letter serves as formal notice that your lease agreement for the property located at [Property Address] is being terminated. This decision has been made due to recurring delinquency in your rent payments.

Despite previous notices and reminders, your rent has been paid late on the following dates:

- [Date 1]
- [Date 2]
- [Date 3]

Under the terms of your lease agreement, consistent failure to pay rent on time constitutes a material breach of contract. Consequently, you are required to vacate the premises no later than [Move-out Date] at [Time].

Please ensure that all personal belongings are removed and the keys are returned to [Location/Person] by the specified date. A final inspection of the property will be conducted on [Inspection Date]. Your security deposit will be processed and returned, minus any lawful deductions for damages or unpaid balances, in accordance with state law.

If you have any questions regarding this notice, please contact me immediately at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name / Landlord Name]

[Company Name, if applicable]