

Date: [Date]

To: [Tenant Name]

Property Address: [Full Property Address]

RE: NOTICE TO REMOVE UNAUTHORIZED ANIMAL / LEASE VIOLATION

Dear [Tenant Name],

It has come to the attention of management that you are currently keeping an animal on the premises located at [Property Address].

According to your Lease Agreement signed on [Date], specifically under Section [Section Number/Title], animals are strictly prohibited without prior written consent and the payment of applicable fees. Our records indicate that no such authorization has been granted for the animal currently in your possession.

You are hereby required to:

- Permanently remove the unauthorized animal from the property immediately.
- Provide written confirmation to the management office once the animal has been removed.
- Schedule a property inspection by [Date] to verify compliance.

Failure to remove the animal by [Deadline Date] will result in further legal action, which may include the initiation of eviction proceedings and the assessment of fines or legal fees as permitted by your lease and local law.

If you believe this notice has been sent in error, please contact the management office immediately at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Signature]

[Property Management Company Name]

[Contact Information]