

FINAL NOTICE TO VACATE

Date: [Current Date]

To: [Tenant Name(s)]

Address: [Rental Property Address]

City, State, Zip: [City, State, Zip Code]

RE: FINAL NOTICE TO VACATE PRIOR TO EVICTION PROCEEDINGS

Dear [Tenant Name],

This letter serves as formal final notice that your lease agreement for the property located at [Rental Property Address] expired on [Lease Expiration Date].

As of the date of this letter, you remain in possession of the premises without a valid lease or written consent from the landlord. Despite previous notifications, you have failed to surrender the property.

DEMAND IS HEREBY MADE that you vacate the premises and return all keys no later than [Time, e.g., 5:00 PM] on [Move-Out Deadline Date].

Failure to comply with this notice will result in the immediate commencement of formal eviction proceedings in the [Name of Local Court] to recover possession of the property, as well as seeking a judgment for legal fees, court costs, and any holdover damages permitted by law.

Please govern yourself accordingly.

Sincerely,

[Landlord/Manager Signature]

[Printed Name]

[Phone Number]

[Email Address]