

FINAL NOTICE TO VACATE PRIOR TO EVICTION PROCEEDINGS

Date: [Insert Date]

To: [Tenant Name]

And all other occupants in possession of:

[Full Property Address]

RE: TERMINATION OF LEASE AND DEMAND FOR POSSESSION

Dear [Tenant Name],

This letter serves as formal and final notice that your right to occupy the premises located at [Full Property Address] has expired as of [Lease Expiration/Termination Date]. You are currently a holdover tenant occupying the property without the consent of the landlord.

DEMAND IS HEREBY MADE that you vacate the premises and return all keys to the undersigned no later than [Time] on [Date].

Failure to comply with this notice and surrender possession of the property by the date stated above will result in the immediate commencement of formal eviction proceedings in court. This action will seek:

- A court order for your physical removal from the property;
- Recovery of unpaid rent and holdover damages;
- Court costs and legal fees;
- Potential negative impact on your credit and rental history.

Please govern yourself accordingly. This is your final opportunity to vacate voluntarily and avoid legal action.

Sincerely,

[Landlord/Manager Name]

[Contact Phone Number]

[Contact Email Address]